

## FACT SHEET 2016-2017 FOR EXCHANGE AND DOUBLE DEGREE STUDENTS

This Fact Sheet is a summary of the most important information students and partner institutions must know about the International Mobility Program at Polytechnique Montréal.  
For more details, please refer to our Website for incoming students [www.polymtl.ca/inter/etuvisi/echange](http://www.polymtl.ca/inter/etuvisi/echange)

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| <b>Name of the Institution</b>   | Polytechnique Montréal (POLY-MTL)                                       |
| <b>Location</b>  | Montréal, Québec, Canada  |
| <b>Language of instruction</b>   | French (many textbooks are in English)                                  |
| <b>Field of study</b>  | Engineering   |
| <b>Website</b>   | <a href="http://www.polymtl.ca">www.polymtl.ca</a>                      |
| <b>Number of incoming students per year</b>                                  | Exchange students $\approx$ 400<br>Double degree students $\approx$ 125 |
| <b>Total number of students at Polytechnique (Bachelor's, Master's, PhD)</b> | $\approx$ 8000  |

### Overview of Polytechnique Montréal

Founded in 1873, POLY-MTL is one of Canada's leading engineering teaching and research institutions. It is the largest engineering university in Québec for the size of its student body ( $\approx$  8 000 students, approximately 25% of whom are international students from about 120 countries) and the scope of its research activities.

POLY-MTL has always provided high-quality university instruction in engineering at all levels by focusing on human values and striving to meet the needs of industry and society. Student life at Polytechnique is extremely rich and dynamic, and the opportunities for international students to get involved in student clubs, outings and events are countless.

Affiliated to Université de Montréal and to HEC Montréal, POLY-MTL is centrally located on the northern slope of Mount Royal, in an exceptional natural setting. Campus Montréal is the 2nd largest campus in Canada, largest French-language campus in America. With one of the highest concentrations of post-secondary students of all major North American cities, Montréal is one of the most beautiful places to study.

## International Mobility Program Office

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| <b>Head of the International Mobility Program</b> | Ms. Mariane LAFRANCE  |
| <b>International student's records clerk</b>      | Mr. Yan GUILLEMETTE   |
| <b>Address</b>                                    | Polytechnique Montréal<br>CP. 6079, succ. Centre-ville<br>Montréal (Québec) H3C 3A7<br>Canada |
| <b>Telephone</b>                                  | +1 514 340-4711 ext. 5821   |
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| <b>E-mail</b>                                     | <a href="mailto:etudiant.echange@polymtl.ca">etudiant.echange@polymtl.ca</a>                  |

## International Relations Office

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| For any question related to collaboration agreements and partnerships, please contact :                                    |  |
| Julie DEFRETIN, Senior Advisor<br><a href="mailto:julie.defretin@polymtl.ca">julie.defretin@polymtl.ca</a>                 | The Americas, Caribbean and Europe (except France) |
| Nathalie PELLETIER, Senior Advisor<br><a href="mailto:nathalie-m.pelletier@polymtl.ca">nathalie-m.pelletier@polymtl.ca</a> | France, Asia-Pacific                               |
| <a href="mailto:brin@polymtl.ca">brin@polymtl.ca</a> / <a href="http://www.polymtl.ca/brin">www.polymtl.ca/brin</a>        |  |

## Application Procedures

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| <b>Possible options</b>    | <ul style="list-style-type: none"> <li>• One term: Fall (late August to late December) or Winter (early January to early May);</li> <li>• Two terms: late August to early May;</li> <li>• Double degree Program: only if agreement specifies. Starts in August;</li> <li>• No admission for the summer term.</li> </ul> <p>Dates of the terms include final exams. For detailed academic calendar, visit the <a href="#">Registrar Office</a> website.</p> |
| <b>Applications quotas</b> | <p>For bilateral partner institutions: no quota</p> <p>For institutions participating to the BCI Student Exchange Program (CRÉPUQ): maximum two (2) places, which is to say two (2) places of one (1) academic year or four (4) places of one (1) term</p>   |
| <b>Admission criteria</b>  | <ul style="list-style-type: none"> <li>• Be enrolled in a program leading to an accredited Engineering Degree at the home institution;</li> <li>• Be enrolled in an institution that has a bilateral agreement with POLY-MTL or that is participating to the BCI Student Exchange Program (CRÉPUQ);</li> <li>• Have a minimum cumulative GPA of 2.5/4.</li> </ul>  |

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| <b>Application procedure</b> | Required documents and application procedure can be found on the <a href="#">Application section</a> of our Website.   |
| <b>Application deadlines</b> | <p><b>April 30<sup>th</sup></b> for the Fall term and for the academic year</p> <p><b>October 1<sup>st</sup></b> for the Winter term</p> <p>It is highly recommended that all students (Fall or Winter) send their applications by April 30<sup>th</sup></p> <p>Applications are processed between March and May, and between September and October. Late applications will be refused</p> |

## Academic Information

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| <b>Language of instruction and language requirements</b> | French - A French language test is not mandatory. However, students should have the equivalence of 785/990 on the <i>Test de Français International</i> (TFI) in order to succeed the courses, according to the admission criteria of full degree program students. English competency is also recommended as some class textbooks may be in English.   |
| <b>Credit system</b>                                     | <p>Most classes are worth 3 credits</p> <p>1 credit = approximately 45 hours of work per student</p> <p>1 Polytechnique credit = 2 ECTS credits (generally)</p>   |
| <b>Education levels</b>                                  | <p>The Bachelor's Degree (Baccalauréat) at POLY-MTL is 4 years in duration, and leads to the Engineering Degree which is accredited by the Canadian Engineering Accreditation Board (CEAB).</p> <p>Exchange students can select courses in any of our Engineering departments.</p> <p>The Master's Degree (Maîtrise) at Polytechnique is a graduate program offered after the Engineering Degree and therefore is not equivalent to the European Master's Degree. Master level courses are open to exchange students only if specified in the <i>Guide pour le choix de cours</i>, available on the <a href="#">Courses selection</a> section of our Website.</p> |
| <b>Course load</b>                                       | Exchange students must register for a minimum of 12 credits per term. 15 credits is the normal full time course load at the Bachelor's Degree level.  |
| <b>Courses selection</b>                                 | For more information regarding our list of programs, courses descriptions and constraints that apply to exchange students, consult the <a href="#">Courses selection</a> section of our Website.  |
| <b>Research Internship or final project</b>              | <p>Students who wish to come to POLY-MTL for a research internship only (for example a research project with no coursework at all) should not apply to the exchange program and must follow a distinct procedure: <a href="http://www.polymtl.ca/inter/en/stavis">www.polymtl.ca/inter/en/stavis</a></p> <p>With their course load, exchange students can pursue a research internship in one of Polytechnique laboratories for a maximum of 6 credits per term. More details can be found on the <a href="#">Courses selection</a> section of our website.</p>   |

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| <p><b>Double degree Program</b></p> | <p>Some specificities apply to double degree students regarding the courses selection. They should consult the <a href="#">double degree section</a> on our Website to learn the specificities of their program</p> |
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## Immigration documents and Health insurance

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| <p><b>Immigration documents</b></p>           | <p>The <b>Quebec Acceptance Certificate (CAQ)</b> and the <b>Study Permit</b> are mandatory for a 6-month exchange study period or more and facultative for a 6-month exchange study period or less.</p> <p>Students coming from certain countries, to be authorized to set foot on the Canadian soil, also need a <b>temporary resident visa</b>.</p> <p>For details on immigration documents, please consult the <a href="#">Authorization to study section</a> of our website.</p>                        |
| <p><b>Electronic Travel Authorization</b></p> | <p>Starting March 15, 2016, visa-exempt foreign nationals who fly to Canada will need an Electronic Travel Authorization (ETA). Consult <a href="#">Citizenship and Immigration Canada website</a> for more information.</p>   |
| <p><b>WARNING</b></p>                         | <p>Students must hold all immigration documents upon arrival to POLY-MTL to register officially and should not leave their home country without these documents.</p>   |
| <p><b>Health insurance</b></p>                | <p>It is <b>mandatory</b> for all international students to subscribe to Polytechnique's health insurance plan.</p> <p>Students from countries with which Québec has a bilateral agreement allowing for provincial health coverage in Québec must bring proof of this coverage to the Registrar's office by the deadline or will otherwise be charged for Polytechnique's insurance (84\$ per month in 2015-2016). Consult the <a href="#">Health Insurance section</a> of our Website for more details.</p> |

## Accommodation, Budget and Student life

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| <p><b>Accommodation</b></p> | <p>University housing offers students on-campus accommodation. However, space is very limited and when students receive their admission letter, it is often too late to apply. However, off-campus housing is widely available, affordable, and is typically shared apartment housing.</p> <p>Students will receive personalized help finding housing during the orientation activities. For more information and to begin the process, see the <a href="#">Housing section</a> on our website.</p> <p>For exchange students who come for one semester only, <a href="#">Get Your Place</a> offers shared and fully equipped apartment housing that students can book online before arrival. Information about the reservation will be sent to admit students before the start of the semester.</p> |
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| <p><b>Tuition fees and budget</b></p> | <p>There is no tuition fee for exchange students. POLY-MTL doesn't offer any grant to their incoming students. However, our International Relations Office administrates the Emerging Leaders in the Americas Program (ELAP) as well as the Erasmus+ program with the Universitat Politecnica de Valencia in Spain.</p> <p>Double degree students at the master level must pay administrative and student services fees as follows: Fall &amp; Winter terms ≈ 300\$ per term.</p> <p>For a sample budget, please see the <a href="#">Preparing for your stay section</a> on our website.</p>                                    |
| <p><b>Orientation activities</b></p>  | <p>Mandatory orientation sessions are held each term, a few days before the start of the classes. The schedule for Orientation activities and the Guide for new students can be found on the official <a href="#">website of La rentrée</a>.</p> <p>The <a href="#">Accueil Plus</a> program provides quality reception services to all international students who pass through the Montréal-Trudeau Airport between the beginning of August and the beginning of September. For arrivals in winter, The <a href="#">Société de transport de Montréal</a> offers an excellent airport shuttle service to downtown Montreal.</p> |
| <p><b>Student life</b></p>            | <p>Every incoming students can have a buddy by registering to <a href="#">PolyBuddy</a> Program. A lot of social and cultural activities are also offered throughout the year by <a href="#">PolyExplore</a> committee.</p> <p>The <a href="#">student life</a> at Polytechnique is one of the most dynamic.</p>  |
| <p><b>CEPSUM Sports complex</b></p>   | <p>The <a href="#">CEPSUM Sports Complex</a> is one of the largest in Québec, and is located on Campus Montréal. Polytechnique students are automatically members of CEPSUM, and have access to many facilities free of charge.</p>   |

SEE YOU SOON AT POLYTECHNIQUE MONTRÉAL!

